



Trinity Catholic School
TK thru 6th Grade

Board of Education Meeting Minutes

March 12, 2026

The meeting of the Trinity Catholic School Board was called to order at 4:02 PM by President Chad Mills.

Members Present: Father Radloff, Jenni Busarow, Chad Mills, Andy Schmitt, Kayla Hackman, and Lynn Ptacek

Approval of Previous Minutes: The February meeting minutes were reviewed. Motion to approve by Kayla Hackman; seconded by Andy Schmitt. Motion carried.

Financial Reports: The financial reports were reviewed. Motion to approve by Andy Schmitt; seconded by Kayla Hackman. Motion carried.

Booster Club Report: The Booster Club report was reviewed. Motion to approve by Andy Schmitt; seconded by Lynn Ptacek. Motion carried.

Principal's Report: Presented by Mrs. Jenni Busarow. Motion to approve by Kayla Hackman; seconded by Andy Schmitt. Motion carried.

New Business:

- The Finance Committee will table the 2026–2027 budget and salary recommendations. Final approval is scheduled for the April meeting.
- Education Savings Account (ESA) application deadline is June 30th.
- School Tuition Organization (STO) deadline is May 1, 2026.
- The Physical Education teaching position has been posted on the Teach Iowa website.



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- The proposed 2026–2027 school calendar was presented. Principal Busarow is ensuring compliance with the state requirement of 1,080 instructional hours.

Old Business:

- Radon Testing: Test kits will be picked up for Fisk Farm.
- Bussing: Discussions have taken place regarding transportation for Protivin students; awaiting response from Turkey Valley.
- Kitchen Faucet: Installation scheduled for March 16.
- Behavior Management & Attendance: Principal Busarow is working with Keystone. A Discipline Committee will be appointed in accordance with policy.

Closed Session: Entered at 4:35 PM and returned to open session at 5:30 PM.

Next Meeting: April 9, 2026 at 4:00 PM.

Adjournment: Motion to adjourn by Andy Schmitt; seconded by Kayla Hackman. Motion carried.